

Communication- Internal



In this process, we need to understand how communication is conducted and managed across the business. We need to establish how people are informed and how people are kept aware of what is happening in the business to the business and with the business. Regular communication is the key to success in any business.

Furthermore, we need to establish what current practices and processes are in place and how regular they are occurring. We need to understand how communication is managed through meetings and electronically and the effect it has on the business. We will then need to audit and test the current processes to ensure that effective communication is happening in a timely manner and is conducted across the organisation.



We will explore what systems and infrastructure are in place to facilitate good communications across the board within the business primarily we are looking only internally at how the business owners communicate aspects of the business with their team.

We will look at a wide range of systems and processes that may improve the way and the impact communicating happens across various areas of the business.

Tools like SLACK and zoom skype and Facebook can all be good assets to help get the message across.